

**ALBERTA BEACH
VILLAGE POLICIES**

POLICY: G.3.4 ALBERTA BEACH MAIN BEACH PARK MAINTENANCE POLICY

- 1. PURPOSE**
 - a) The purpose of the Alberta Beach Main Beach Park Maintenance Policy is to define the maintenance provided in the park and to ensure that safe and effective maintenance practices are followed.

- 2. LAWN CARE**
 - a) Grass & trimming will be completed on a weekly basis or twice a week as necessary.
 - b) Grass area will be maintained with sweeper as required.
 - c) Trees will be maintained, trimmed or removed when necessary.
 - d) Noxious weeds will be removed as necessary.
 - e) Small sections of invasive species will be removed by hand, larger areas will be removed by chemical application using an approved chemical & qualified applicator.

- 3. WASTE**
 - a) Loose garbage & waste in the park will be picked up on a daily basis.
 - b) Garbage receptacles will be emptied weekly or as necessary.

- 4. WASHROOM FACILITIES**
 - a) Washrooms will be serviced, maintained and stocked daily.
 - b) Washrooms will be winterized at the end of October and reopened in May annually (exact dates is subject to weather conditions).
 - c) Two portable toilets will be ordered & set up beside washroom building upon approval of annual budget.

- 5. WATER WELL**
 - a) Water well will be serviced and chlorinated as necessary.
 - b) Water well testing will be completed as required by Alberta Health Services.

- 6. DRAINAGE SYSTEM**
 - a) Storm drainage system will be inspected in the spring and the fall and cleaned out as necessary.

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- 7. INSPECTIONS**
- a) Playground equipment will be inspected annually by certified playground inspector and repaired as necessary.
 - b) Fencing, benches, picnic tables & garbage receptacles will be inspected weekly and repaired as necessary.
- 8. SIGNAGE & NOTIFICATIONS**
- a) Signs will be inspected in the spring and repaired or replaced as necessary.
 - b) Water Advisory Notices issued by Alberta Health Services will be posted as required.
- 9. LIGHTING**
- a) Street decorative lighting is maintained by Fortis Alberta, any outage will be reported to Fortis.
 - b) Walking paths will be inspected in the spring and fall and repaired as necessary.
- 10. BEACH & SHORELINE**
- a) Reeds & debris washed up on the shoreline will be raked and removed weekly or as necessary.
- 11. REGULATORY AUTHORIZATIONS**
- a) For general maintenance activities on the shoreline, any works in the water may require authorization from the regulatory agencies being Alberta Environment & Parks, Alberta Public Lands and Fisheries & Oceans.
- 12. PARK CLOSURE**
- a) Snow fence will be installed prior to snowfall and will be maintained through winter season.
- 13. POLICY REVIEW**
- a) This policy will be reviewed every four (4) years or as needed.

DEPARTMENT: PUBLIC WORKS

ADOPTED AND APPROVED BY COUNCIL: SEPTEMBER 21, 2021

RESOLUTION NO: #144-21